

06 Trim Scope of work. The work includes but is not limited to the following:

I. Mobilization

- a. The work includes mobilization of trucks, storage trailers, office trailer, and basic tools including: ladders and saws and trims saws, drill motors, millwork tools, all hand tools required for the completion of this scope of work.
- b. If long term onsite storage or parking is required, this subcontractor will work with the superintendent for accommodations.
- c. All costs associated with “rented equipment” will be disclosed on the Notice of Disclosure Form

II. Material Handling

- a. This subcontractor will care for and manage all materials required to perform its scope of work at this jobsite. The GC is supplying all millwork, which will be delivered in bulk. And secured in trailers that will be left on the site until the work has been completed.
- b. This subcontractor is responsible for the coordination of all material delivery schedules, loading and unloading and handling of material to the correct work area
- c. Subcontractor will coordinate the sequence of material deliveries and control the way in which the manufacture loads the material for efficient and orderly offloading
- d. Material is to be used as it is delivered or kept in the storage trailers until it is used
- e. Material will not be stockpiled in the units for any length of time the material delivered to the workspace will be used daily with unused materials returned to secure trailers
- f. Material trailers will be parked in a designated site area to minimize congestion.
- g. The GC will provide one fork lift for the use of offloading and moving materials

III. Material and equipment

- a. This sub will provide the labor for unloading trucks and trailers and stocking of the material in the building units
- b. The material provided for this subs installation includes but is not necessarily limited to the following:
 - i. Exterior doors and trim (list the installation of the exterior doors as an alternate. Ordinarily the frame carpenter would install these doors). Do include the installation of locksets and deadbolts on all exterior doors, this will include removal of the temporary lock that is installed by the framing contractor
 - ii. Interior doors and trim
 - iii. Interior standing and running trim including any required crown mold or base shoe at cabinets or vinyl areas
 - iv. Sliding doors and any pocket doors
 - v. Bi-fold and bi-pass doors
 - vi. Door hardware

- vii. Bathroom hardware and accessory
- viii. Kitchen and bath cabinets and laminate tops
- ix. Window sills
- x. Wall caps
- xi. Handrails
- xii. Mirrors
- xiii. Medicine chests
- xiv. Shelving
- xv. Door shims
- xvi. Sub is to provide nails, screws, door shims, glue and basic fasteners tools and equipment

IV. Installation and execution (GENERAL NOTE: the sub will unload the material from storage trailers and stock units as needed, and also take cabinet deliveries, unload and stock cabinets in buildings and break down and discard the cardboard)

- a. The sub will realign and permanently fasten all exterior doors. The frame carpenter installed temporary door locksets, this sub is required to remove the temporary locksets and install all of the finish hardware
- b. The sub will install interior doors with vertical and horizontal reveals straight level and true and fasten permanently and solid in the framed openings
- c. All trim will be nailed in place using the smallest brad head available the nail holes should be clean with no turn up of material to cause unnecessary or unusual work in filling.
- d. The Painter will fill all nail holes
- e. Miter joints will be tight and true and not caulk filled for acceptance
- f. The sub will install kitchen and bath cabinets and kitchen and bath laminated or perform marble tops using enough fasteners to permanently install work
- g. Sub will install all cabinet blanks and fillers and cove trims and base strip at all cabinet bases
- h. Sub will install all standing and running trim including the crown mould if required and window sills and aprons and wall caps and cap aprons
- i. The sub will install all hardware in the units to include shower curtain rod, mirror, medicine cabinets, towel bars, paper holders, handicap grab bars where shown, coat hooks, door stops, door peeps, spring loaded hinges, locksets and deadbolts, hinge stops, security chains, and closures basically whatever is required
- j. The sub will install all trim, interior doors and hardware and bath accessories in the clubhouse to include chair rail, crown mould and any misc. millwork shown on the drawings.
- k. The sub will custom-build and install all wood shelving on the project.
- l. The sub will trim all attic access panels (picture frame flush with the ceiling
- m. Wire shelving will be supplied and installed by others
- n. Minor cutting and fitting of cabinetry and or countertops will be included as a part of this scope of work

- o. Cabinets and countertops will not be leaned or laid against walls

V. Cleaning

- a. The work includes picking up materials and scrap and general debris in the work area on a daily basis. If the work area is not cleaned it will be clean for you at your expense
- b. All useable lengths of trim will be moved to the next module of work
- c. The work also includes the organization of material and its use. This sub will use the material that it unloads from the trailer on a daily basis and not stockpile or scatter it in the units

VI. Protection of work

- a. The requirement is to only unload and stock material that can be used in a day. Material should always be kept dry and secure in trailers until the trim carpenter is ready to install

VII. Winter Protection

- a. Care is to be taken for proper installation of siding during cold weather ensuring that manufactures guidelines are followed
- b. All materials will be stored in trailers or heated buildings during the wintry months.

VIII. Safety

- a. The sub will employ a competent person who can recognize safety deficiencies with the authority to stop work until deficiencies are corrected

IX. Closeout

- a. There are no close out requirements of this sub contractor

X. Submittals

- a. There are no requirements from this sub